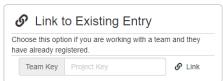
## Student Project submissions: First time log in

1. Add the student's first and last name, and an e-mail for contact. For teacher's submitting projects for their class, the teacher's e-mail is fine and can be used for all student entries.

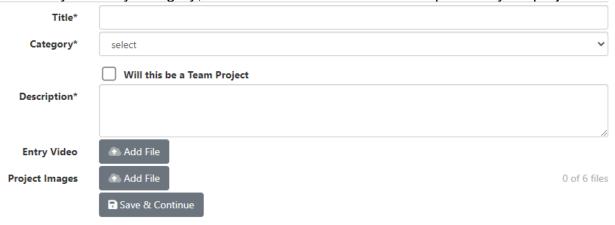


- 2. Register as "Student"
- 3. Select you shirt size from the dropdown menu (needed to order your T-shirt if you are a winner!)
- 4. Type in a password (no length or complexity requirements! Can just be 123 or abc) and proceed to the next step.
- 5. You will now see two options.
  - a. If you are submitting a project as an individual, or are the first member of your team to create an account, select "New Entry".
  - b. If you are a team member to an existing project, simply enter the team key supplied to the team member who first created the new entry.





- 6. Select your school, teacher and grade. .
  - a. A teacher should be entered for all projects being submitted as part of a classroom project, or if you find out about this contest through your teacher.
  - b. If your teacher is not listed, you can scroll to the bottom and select "Not Listed" which will open a pop up window for you to input their information.
  - c. Adding a teacher is not required if you are not entering on your own and did not hear about this contest through your school and/or teacher.
- 7. Confirm your entry category, and enter a title and short description for your project



- a. If this is the only place you plan to explain your project, please provide a full detailed description here.
- b. Otherwise, if your project entry(ies) include descriptions and explanation, just put in a brief summary of your project.
- c. Add your project by attaching files (pictures, reports, etc.)
  - Only pdfs and image files can be attached (word documents must be converted to pdf) – maximum of 6 separate files
  - ii. Videos should be under 3 min in length
  - iii. A combination of entry types is allowed.Example: you are welcome to submit a report and a video
- d. If you are not ready to submit your project yet, you can log off and add your entry details at a later time
- 8. If you are entering as a team, check the box next to "Will this be a Team Project"
- 9. If you have checked that you are submitting as a team, your project key is shown on the final screen, and you can either
  - a. Register the other members now
  - b. Send them the "project key" and they can copy and paste it in when they log in.

Account Created for: Test

Congratulations Test, your account has been created. Please read this page as additional items or tasks may be required.

## Account Information

Name: Test Test Email: test@test.com Username: TestTest Title: My awesome project Category: 0- Kindergarten Project Id: INV-K-0186

Project Key: 6676e95b-2ba5-4634-9e92-892f1b8f6e63



If you are on a TEAM – CHECK your email for a message with the Project Key & URL that appear below and provide them to each member of your team! Project Key: 6676e95b-2ba5-4634-9e92-892f1b8f6e63

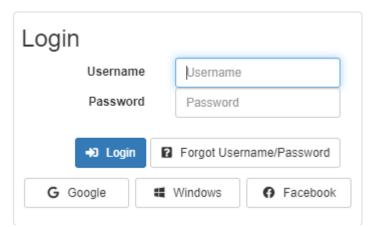
Team members MUST use this to join your team. Give the provided key, or the following URL to your team members so they can register. https://or-inventerprise.zfairs.com/app/user/new/Participant/?f=8205618a-1878-4c96-b297-02b816e5045b&team=6676e95b-2ba5-4634-9e92-892f1b8f6e63.

## Student Registration

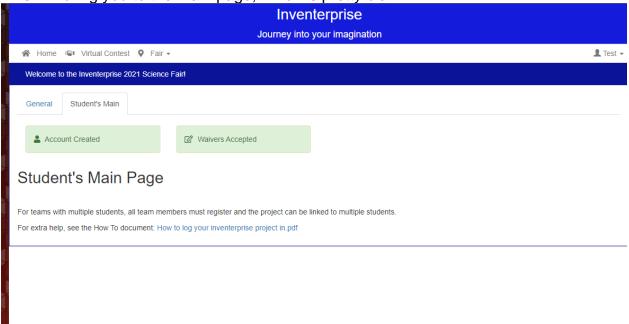
Thank you for registering.

## Student Project submissions: Already registered

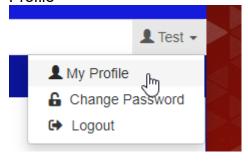
1. If you have already created an account, but need to add or edit your project submission, log in with the account information.



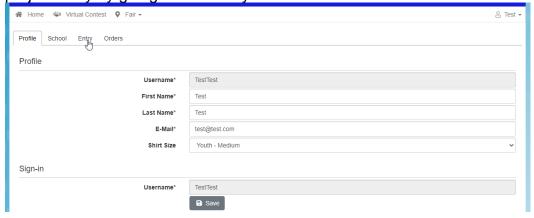
2. This will bring you to the main page, which is pretty blank



3. In the top right corner where your name is displayed, click on the arrow and select "My Profile"



4. This will take you to the page where you can edit your personal information, and your project entry by going to the "Entry" tab



Ingenuity